Juan Carlos Rodriguez

District 4 Permit Coordinator

- Access Fee
- Permit Requirements
- Florida Administrative Codes
- Access Permit Forms
- Operation Center Flow Chart
- District Center Flow Chart
- Description of the Permit Process
- Permit Office Goal

Access Fee

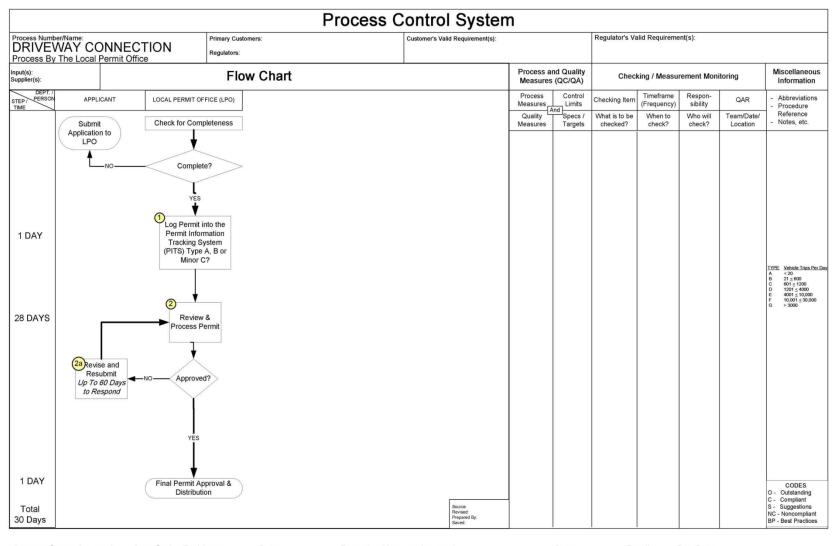
— <u>Cate</u>	gory Avg. Vehicle	Daily Trips Cost
– A	<= 20	\$50.00
– В	21-600	\$250.00
– С	601-1,200	\$1,000.00
– D	1,201-4,000	\$2,000.00
— Е	4,000-10,000	\$3,000.00
— F	10,001-30,000	\$4,000.00
– G	>30,001	\$5,000.00

- Permit Requirements
 - Pre-Application Meeting (optional)
 - Submit the Permit Package to the Operations Center
 - 4 permit applications with original signatures
 - 4 signed and sealed plans
 - 4 signed and sealed cost estimate (without contingencies)
 - Drainage Connection Permit
 - Security Instrument
 - Right-of Way Dedication and/or Cross Access Easement (if required)

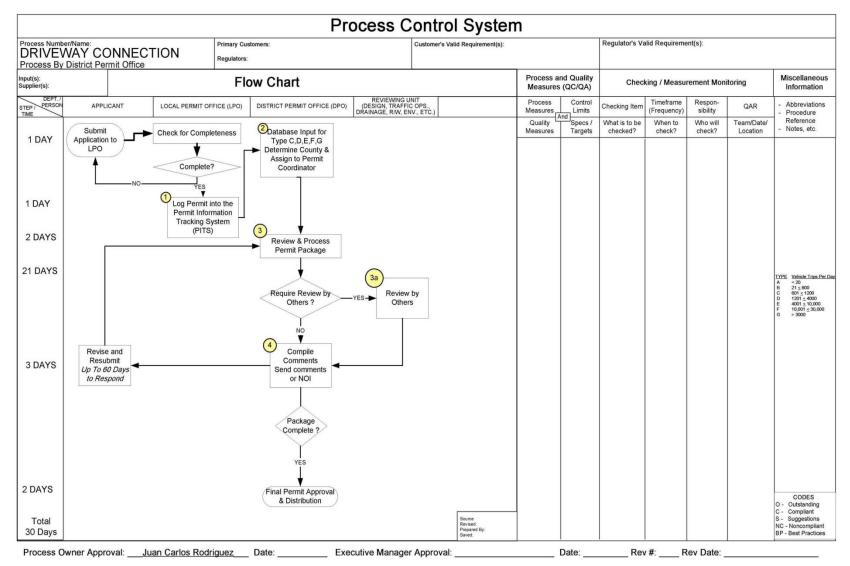
- Florida Administrative Code
 - Connection Permits (14-96)
 - Access Management (14-97)

- Access Permit Forms
 - Permit <u>850-040-18</u>
 - Application
 <u>850-040-15</u>

Access Permits Operation Center's Flow Chart



Access Dermits District Office's Flow Chart



- Local Maintenance Office (LMO)
 - Receives the application, fee, plans
 - Check for completeness
 - Input into Permit Information Tracking System (PITS)
 - Process Category A, B permits
 - Category C, D, E, F, G are sent to the District Office for review and approval

- District Permit Office (DPO)
 - The permit is input into Data Base
 - It is assigned to a Permit Coordinator
 - The permit package is sent to the Design and Drainage Department for review

Reviewing Units:

- Design
 - Check to see if the project is designed to FDOT Standards
 - Geometry
 - Pavement Design
- Drainage
 - Property's off-site Drainage is checked for proper drainage to prevent ponding on the State Road
 - Drainage Connection Permit is required for on-site drainage

District Permit Office (DPO)

Once the review is completed,

- If the review is approved
 - Check the cost estimate
 - Security Instrument
- If it is not approved
 - A letter is sent with the review comments to the Engineer of Record (EOR) requesting the plans to be revised and resubmitted

Permit Office's Goal:

Approve all access permit within 30 days or less.

Goal Requirements

Submit the following:

- 4 permit application with original signature
- 4 signed and sealed plans
- 4 signed and sealed cost estimate
- Security Instrument
- Approved Drainage Permit
- Right-of Way Dedication and/or Cross Access
 Easement

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juan.rodriguez@dot.state.fl.us

954-777-4437